

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),
ANDHRA PRADESH, HYDERABAD - 500 004

महालेखाकार (ले. एवं ह.) का कार्यालय, आंध्र प्रदेश, हैदराबाद - 500004

PAG (A&F) AP Admn-I 2019-20

Date: 28.02.2020

CIRCULAR

Sub: Filling up vacancies in the post of Private Secretary, Stenographer Grade I & Stenographer Grade II

6/2/2020

Applications are invited for the posts of Private Secretary (Level -7), Stenographer Grade I (Level 6) & Stenographer Grade II (Pay level -04) of Central Civil Service (Revised Pay) rules, 2016 on deputation in the office of Prl. Accountant General (A&F) - Andhra Pradesh, Amaravathi at Hyderabad.

2. The Eligibility criteria are as under:-

Sl. No.	Name of the Post	Level in the Pay Matrix	Eligibility/ Experience
1	Private Secretary	Level -07 of Pay Matrix	i) Holding Analogous Post on regular basis in the parent cadre or ii) With *05 years regular service in the Stenographer - I in Level -06 of Pay Matrix or equivalent in the parent cadre
2	Stenographer-I	Level -06 of Pay Matrix	i) Holding Analogous Post on regular basis ii) With 10 years regular service rendered after appointment thereto on a regular basis in Level -04 in the Pay Matrix or equivalent in the parent cadre
3.	Stenographer-II	Level -04 of Pay Matrix	i) Holding Analogous Post on regular basis ii) Minimum 02 years of experience iii) Dictation: 10 minutes @ 80 words per minute (Hindi/English) iv) Transcription: 50 minutes (English), 65 minutes (Hindi) on Computer

3. The deputation shall initially be for a period of one year only, which may be subsequently extended, subject to suitability and requirement of this office.

4. Deputationist will be eligible for deputation (Duty) allowance as per extant rules.
5. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.
6. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently.

It is requested to kindly forward the application of eligible and willing officials who can be spared immediately in the event of their selection on deputation to this office. The recommendations accompanied with the following documents/certificates may kindly be sent to the undersigned latest by 27.03.2020

- i) Bio-Data (3 copies) in the enclosed prescribed proforma.
- ii) Attested copies of APAR for the previous 5 years.
- iii) Integrity certificate- Disciplinary Vigilance clearance certificate.



Deputy Accountant General
(Administration)

To,
All the Heads of Department in EA&AD

Pr. A.O. (E&R) Dept. CAG
देशीय अथवा क्षेत्रीय कार्यालय, No. 1151
दिनांक Date: 02.03.20
नमूना (आ. एवं अ. लेख) 20
नमूना 257
दिनांक 31/3/2020

Pr. A.O. (E&R) Dept. CAG
देशीय अथवा क्षेत्रीय कार्यालय, No. 1151
दिनांक Date: 02.03.20

agauorissa2@cag.gov.in

[Cag-all-offices] Deputation for one post of Assistant Audit Officer for OIOS functional help desk in RTI, Kolkata.

Sr. DAG (Admn.) / Sectt/CAG

By No. 620 Date: 2-3-20

Mon, Mar 02, 2020 09:33 AM

1 attachment

From : RTI Kolkata <rtikolkata@cag.gov.in>

Sender : cag-all-offices-bounces@ismgr.nic.in

Subject : [Cag-all-offices] Deputation for one post of Assistant Audit Officer for OIOS functional help desk in RTI, Kolkata.

To : CAG-ALL-OFFICES@ismgr.nic.in, CAG-IAAD@LSMGR.NIC.IN

Cc : Sreeraj Ashok <sreeraja@cag.gov.in>, TRAINING WING <trgwing@cag.gov.in>

Sr. DAG (Admn.)

No. RTI/Kolkata/Deputation/2018-19/1876

Dated: 28.02.2020

To

All Offices in IA&AD

(CAG-ALL-OFFICES@ismgr.nic.in),(CAG-IAAD@LSMGR.NIC.IN)

Sr. DAG (Admn.)
21/3/20

Subject: Deputation for one post of Assistant Audit Officer for OIOS functional help desk in RTI, Kolkata.

Sir/Madam,

A reference is invited to Headquarter's Office letter No. 1813/Staff-S&R/CC/410-2013 dated 31-12-2019 regarding creation of posts of AAOs for implementation of One IAAD One Systems (OIOS). In view of this, application from desirous candidates are invited with regard to this deputation assignment as per instructions given below:

S. No.	Post	No of vacancies
1.	Assistant Audit Officer for the One IAAD One System (OIOS) functional help desk	01

The AAO shall be responsible for handholding the Audit offices in roll out of OIOS and would be acting as a level one (L1) help desk. AAOs with wide exposure to Audit and comfortable in using IT systems will be preferred for the post. Job nature may require travelling to Delhi and outstations. The requirements for OIOS are that the official concerned would act as a functional Help Desk for the concerned Audit Offices within the jurisdiction of RTI Kolkata. He/ she would also help in delivering capacity building sessions/ training programmes / courses relating to OIOS. The resource would also help the OIOS Central Team in IAAD in conducting OIOS UAT (User Acceptance Testing) Stage 0 testing, and also hand holding testers in the field offices for User Acceptance Testing (UAT).

Eligibility Criteria

1. Holding analogous post of A.A.O.
2. Knowledge relating to overall Auditing in IA & AD is necessary.
3. Regular working proficiency in computers and comfort in using IT Systems is necessary. The skill sets required are reasonable IT skills (i.e. use of MS Office and web browsers) and good communication skills. Knowledge of data analytics packages / CAATs is **NOT** necessary.

Application of Assistant Audit Officer who are willing to be considered for deputation to RTI, Kolkata may be forwarded to this office on or before 12th March 2020 along with their Bio-Data (Format enclosed), copies of APAR for the last five years and vigilance clearance certificate.

The term of deputation will be initially for a period of three years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RTI, Kolkata, the selected official will draw his/her basic pay plus training allowance as applicable on his/her basic pay as admissible under extant rules.

A reference is invited to Headquarters circular No. 269/Trg. Div. 42-A-2019 dated 18.09.2019 wherein the detailed instructions to field offices on augmentation of staff in RTIs RFCs were issued. The important instructions in

the said circular are re-iterated below:

- Field offices shall display the deputation notifications issued by RTIs/ RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
- Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;
- On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
- The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

This issues with the approval of the Director General.

Yours faithfully,

Sd/-

Sr. Audit Officer/Administration

Dated:

No. RTI/Kolkata/Deputation/2018-19/1877 & 1878
28.02.2020

Copy to:

1. Principal Director (Training), O/o the Comptroller & Auditor General of India, 9-Deendayal Uphadyaya Marg, New Delhi-110124 for information. (trgwing@cag.gov.in)
2. Dy. Director (IS), O/o the Comptroller & Auditor General of India, 9-Deendayal Uphadyaya Marg, New Delhi-110124 for information. (sreeraja@cag.gov.in)

Sd/-

Sr. Audit Officer/Administration

BIO-DATA

Name in full	
Permanent address	
Present address	
Date of Birth	
Educational qualification	
Date of appointment in IA & AD	
Parent office	
Post held at present	
Office in which working at present	
Present place of posting	
Whether belongs to SC/ST	

OFFICE OF THE DIRECTOR GENERAL OF AUDIT, WEST CENTRAL RAILWAY, JABALPUR

No. Au/HQ/Admn./NGO/Deptt./2019-20/ 3732

Date: 28/02/2020.

To,

All Heads of the Department
In IA & AD Offices,
As per mailing list (except Overseas Offices)

**Sub: - Filling up the posts Senior Auditor/Auditor on deputation basis in the
O/o Director General of Audit, West Central Railway, Jabalpur.**

Sir/Madam,

The Office of Director General of Audit, West Central Railway, Jabalpur invites applications from eligible candidates to fill up the posts of Sr. Auditor / Auditor on deputation basis at Headquarters Jabalpur. Three (03) vacancies of Senior Auditors will arise shortly on promotion of SAS passed candidates. Besides this, at present, there 03 vacancies in the cadre of Sr. Auditor and 03 vacancies in the cadre of Auditor. In this connection, applications are invited through proper channel for filling up vacancies in the cadre of Auditor/Senior Auditor in this Office in Pay Matrix Level 5/6, on deputation basis from suitable Auditors/Accountants/Senior Auditors/Sr. Accountants from IA&AD Offices on the following terms and conditions:-

- (i) The deputation shall initially be for period of one year, extendable on yearly basis, subject to administrative convenience or availability of vacancy in the respective cadre.
- (ii) The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of application.
- (iii) Deputation will be subject to the Recruitment Rules in force.
- (iv) Deputationists will be entitled to Deputation Allowance, as applicable, in accordance with relevant instructions of DOPT, as amended from time to time.
- (v) Once taken on deputation, they are liable to be posted any Division/Units of this Office.

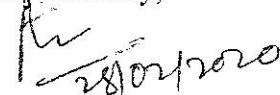
The candidates who fulfill the criteria may submit their applications giving full service particulars and bio-data in the proforma enclosed through the Head of Office which should reach this Office on or before 31.03.2020. While forwarding the applications, the following documents/certificates should be furnished.

- a) Certificate to the effect that:
 - (i) Particulars given by the applicant in the bio-data are correct.
 - (ii) No vigilance/disciplinary case is pending against the applicant.
 - (iii) In case of selection, the applicant will be relieved for taking up his/her assignment.
- b) Attested copies of APARs of the applicant for the last 5 years.

This issues with approval of the Director General of Audit.

Encl: Annexure 'A'

Yours faithfully,


Sr. Audit Officer/Admn

ANNEXURE 'A'

APPLICATION FOR THE POST OF AUDITOR /ACCOUNTANT,
SR.AUDITOR/SR.ACCOUNTANT

1.	Name in full (S/Sri/Smt.Ms)	
2.	Present Post held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i) Educational (ii) Professional	
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry into IA&AD	
11.	Proficiency in computers, Details may be given	
12.	Present Pay Level and Pay	
13.	Mobile Number and official email ID	
14.	Any other relevant details	

Date:

Place:

(Signature of Applicant)

It is certified that the above particulars furnished are correct as per our office records.

Signature of the Head of Department (with Stamp)



भारतीय लेखा तथा लेखा परीक्षा विभाग
A.O. (E&RSA) Sectt. CAG
देशीय डाकरी संख्या Cen. Dy. No. 1156
दिनांक/Date: 4/3/20

दूरध्वनी / Telephone 2652 1902 / 2654 1878 (D) / 2654 0453 (D)
ई-मेल / e-mail : tiMumbai@cag.gov.in
फैक्स/ FAX No. : 2652 2627
भारतीय लेखा तथा लेखा परीक्षा विभाग
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
क्षेत्रीय प्रशिक्षण संस्थान, मुंबई.
REGIONAL TRAINING INSTITUTE MUMBAI

Sr. DAG (Admn.) / Sectt/CAG
Dy. No. 623 Date: 4-3-20

प्रशासन (आ. एवं व. क्षेत्र) CAG
डाकरी सं. 379
दिनांक 5-3-20

संख्या: क्षे.प्र.सं/मुं/प्रशासन/प्रतिनियुक्ति/2019-20/परिपत्र 13 अनुशेष 1

दिनांक: 28/02/2020

सेवा मे,

All office of IA & AD/All user offices of RTI

विषय: OIOS के कार्यान्वयन के लिए AAO की प्रतिनियुक्ति के बारे में जारी किए गए परिपत्र का अनुशेष
महोदय/महोदया,

In pursuance of the email dated 21.02.2020 from the CTO and DG, ICISA following criteria/ conditions are being incorporated to this Institute's circular No. क्षे.प्र.सं/मुं/प्रशासन/प्रतिनियुक्ति/A2019-20/परिपत्र 13 dated 15.02.2020, inviting applications for one post of AAO for rolling out of OIOS:

क्र.	पद	पदों की संख्या	विवरण	काम का अनुभव
1	स.लेखा परीक्षा अधिकारी ("वन आईएएडि, वन सिस्टम" के स्तर 1 हेल्प डेस्क)	1	The AAO shall be responsible for handholding the Audit offices in roll out of OIOS and would be acting as a level one(L1) help desk.	AAOs with wide exposure to Audit and comfortable in using IT systems. Job nature may require travelling to Delhi and outstation.

पात्रता:

1. Applications are invited from eligible Assistant Audit Officer for the post as mentioned in above table. Applications are also invited from willing Supervisor/ Senior Auditor/ Accountant with appropriate skills for the post, who will be considered in absence of eligible AAO.

2. Sr. Audit Officer with appropriate skill may also apply for the post, and on selection, requisite approval will be obtained from Headquarters to change the level of the post for accommodating the selected candidate.

All other terms and conditions of the circular remain unchanged.

This issues with the approval of Principal Director, RTI, Mumbai.

भवदीय

वरिष्ठ लेखा परीक्षा अधिकारी/प्रशासन



दूरध्वनी / Telephone 2652 1902 / 2654 1878 (0) 2652

ई-मेल / e-mail : rtiMumbai@cag.gov.in

फैक्स / FAX No. : 2652 2627

भारतीय लेखा तथा लेखा परीक्षा विभाग

INDIAN AUDIT AND ACCOUNTS DEPARTMENT

क्षेत्रीय प्रशिक्षण संस्थान, मुंबई.

REGIONAL TRAINING INSTITUTE, MUMBAI

संख्या: क्षे.प्र.सं/मुं/प्रशासन/प्रतिनियुक्ति/2019-20/परिपत्र 13 अनुशेष 1

दिनांक : 28/02/2020

सेवा में,

All office of IA & AD/All user offices of RTI

विषय: OIOS के कार्यान्वयन के लिए AAO की प्रतिनियुक्ति के बारे में जारी किए गए परिपत्र का अनुशेष महोदय/महोदया,

In pursuance of the email dated 21.02.2020 from the CTO and DG, ICISA following criteria/ conditions are being incorporated to this Institute's circular No. क्षे.प्र.सं/मुं/प्रशासन/प्रतिनियुक्ति/A2019-20/परिपत्र 13 dated 15.02.2020, inviting applications for one post of AAO for rolling out of OIOS:

क्र.	पद	पदों की संख्या	विवरण	काम का अनुभव
1	स.लेखा परीक्षा अधिकारी ("वन आईएएडि, वन सिस्टम" के स्तर 1 हेल्प डेस्क)	1	The AAO shall be responsible for handholding the Audit offices in roll out of OIOS and would be acting as a level one(L1) help desk.	AAOs with wide exposure to Audit and comfortable in using IT systems. Job nature may require travelling to Delhi and outstation

पान्नता:

1. Applications are invited from eligible Assistant Audit Officer for the post as mentioned in above table. Applications are also invited from willing Supervisor/ Senior Auditor/ Accountant with appropriate skills for the post, who will be considered in absence of eligible AAO.

2. Sr. Audit Officer with appropriate skill may also apply for the post, and on selection, requisite approval will be obtained from Headquarters to change the level of the post for accommodating the selected candidate.

All other terms and conditions of the circular remain unchanged.

This issues with the approval of Principal Director, RTI, Mumbai.

भवदीय

(सहस्र)

वरिष्ठ लेखा परीक्षा अधिकारी/प्रशासन



देशीय प्रशिक्षण संस्थान
भारतीय लेखा एवं लेखापरीक्षा विभाग
20, सरोजिनी नायडु मार्ग, अलहाबाद - 211001
REGIONAL TRAINING INSTITUTE
Indian Audit & Accounts Department
20, Sarojini Naidu Marg, Allahabad - 211001
Phone : 2421364, 2421063, 2624467 Fax : 0532-2423485
No. RTI (A)/Admn./Depn./AAO/2019-20/1377
Date: 25.02.2020

To

All heads of offices in IA&AD
(As per mailing list)

Sub: Filling up of one post of AAO in RTI, Allahabad on deputation basis for implementation of One IAAD One System(OIOS).

Sir/Madam,

A reference is invited to Headquarter's office letter No.1813/Staff-S&R/CC/410-2013 dated 31.12.2019 regarding the subject cited above. In view of this, Applications are invited from willing Sr.AOs/AAOs of IA&AD for filling up of one post of AAO on deputation basis for implementation of One IAAD One System(OIOS) on usual terms and conditions as prescribed by DoPT, GoI and as amended from time to time. The admissibility and the eligibility criteria for the post are given below:-

Sl. No.	Post	No. of post	Purpose	Eligibility/Requirement
1.	AAO for the One IAAD One System (OIOS)	01	The AAO shall be responsible for handholding the Audit offices in roll out of OIOS and would be acting as a level one (L1) help desk.	<ul style="list-style-type: none"> Holding analogous post of AAO Knowledge relating to overall Auditing in IA&AD is necessary. Regular working proficiency in computers and comfort in using IT is necessary. Specialized technical qualifications in computer are highly desirable. The applicants with 56 years of age or above should not apply for the deputation post. If a Sr.AO is found to be more suitable and appropriate for such a position, his/her name may be considered.

Terms of deputation & selection process

- Deputation Allowance would be admissible as per instructions prevailing from time to time.
- The nature of work may require travel to Delhi and outstation.
- A reference is invited to Headquarters Circular No.269/1rg.-Div.42-A/2019 dated 18.09.2019 wherein the detailed directions to field offices on augmentation of staff position in RTIs/RTCs were issued. The important issues addressed by Headquarters office in the said circular are as under:-
 - Field offices shall display the deputation notifications issued by RTIs/RTCs on the notice boards.
 - Fields offices shall circulate the notification among staff members by giving reasonable time to candidates for responding to the notification.

- Field offices shall forward all applications received from their officers against the positio advertised by RTIs/RTCs without withholding any application
 - On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
 - The initial deputation period to RTIs/RTCs will be for 03 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
4. Wide publicity may please be given to this notification to encourage participation of officers for the assignment in RTI, Allahabad.

The application of officers willing to serve in RTI, Allahabad in the above mentioned capacity may kindly be forwarded along with the following documents-

- (a) Bio-data of Candidate (in enclosed format)
 - (b) Certificate to the effect that particulars given by the applicant is correct.
 - (c) Vigilance/Disciplinary clearance certificate: It may be certified that no Disciplinary/Vigilance/Court Case is either pending or being contemplated against the applicant.
 - (d) Integrity certificate
 - (e) Certified copies of APARs dossiers for the last 05 years.
7. Selection of the candidate will be based on the grading in APARs, work experience etc.

Hence, it is requested to kindly forward the applications of willing officers who fulfill the above criteria in the enclosed proforma along with your recommendations latest by 25.03.2020. Hindi version is enclosed.

This issues with the approval of Principal Director.

Yours faithfully,

Encl.: As above


Sr. Administrative Officer

Bio-Data

1. Name	
2. Designation	
3. Date of birth	
4. Qualification (i) Educational: (ii) Professional:	
5. Name of office to which the officer/official belongs (i) Parent office: (ii) Office in which working at present.	
6. Whether the officer belongs to SC/ST. If yes, please mention category.	
7. Date of entry into Govt. Service	
8. Date of entry in IA&AD	
9. Date & Year of passing SOG Examination (please mention whether Commercial, Civil, Accounts, Railway, Postal or Defence Audit)	
10. Date of promotion as AAO/AO/SAO	
11. Number of years completed in the grade as on (a) AAO (b) AO/Sr.AO	
12. Present pay	
13. Experience	
14. Details of other exam passed	
15. Proficiency in Computer. Details may be given	
16. Contact details (Mobile and email)	

The information furnished above is correct to the best of my knowledge.

Signature of the Candidate

ail

प्र. A.O (BARS) Sectt. CAG
द्वारा जारी किया गया. Dy. No. 1162
04/3/20

उपस्थिति (आ.प्र.प.प.प.) D.O.
अपस्थिति 264
दिनांक 6.3.20
cagayorissa2@cag.gov.in

[Cag-all-offices] Deputation for the one post of A. A.O in RTI-Jammu -regarding

Sr. DAG (Admn.) / Sectt/CAG
Dy. No. 627 Date: 4-3-20

Wed, Mar 04, 2020 03:52 PM

From : Regional Training Institute, Jammu <rtijammu@cag.gov.in>
Sender : cag-all-offices-bounces@ismgr.nic.in
Subject : [Cag-all-offices] Deputation for the one post of A. A.O in RTI-Jammu -
regarding.
To : CAG-ALL-OFFICES <CAG-ALL-OFFICES@ismgr.nic.in>

No: RTI/J/A/2019-20/Dep/1548
Dated: 04-03-2020

To

All Heads of Departments,
(To all User Offices of IA&AD)
(As per mailing list)

Deputation for the one post of A. A.O in RTI-Jammu -regarding.

Sir/Madam,

In pursuance to Headquarter's Office letter No: 1953/Staff-S&R.CC/129-2013 dated 18-02-2020 regarding the subject cited above, the applications from desirous candidates are invited for deputation assignment as per instructions given below.

S. No.	Post	No of vacancies
1.	Asstt: Audit Officer (for Knowledge Centre in RTI-Jammu)	01

1. Eligibility Criteria:

- Holding analogous post of A.A.O.
- Knowledge relating to overall Auditing in IA &AD is necessary.
Regular working proficiency in computers.
The applicant with 56 years of age or above should not apply for the deputation.

3. Terms of deputation & selection process:

- The deputation term shall be initially for a period of three years and may be extended by Competent Authority subject to continued suitability of the candidate and administrative convenience.
- Deputation Allowance would be admissible as per instructions prevailing from time to time.
- Selection of a suitable candidate will be made by appropriate selection procedure on the basis of knowledge and skills involved in the job and the selection of the applicant will be notified.

1. Application of all interested and eligible officers may please be forwarded alongwith following documents latest by 20th, March, 2020

- Bio-data of applicant.
- Application of applicant.
- APARs for the last 5 years

All who are the willing candidates should apply through their respective Parent Offices.

A reference is invited to Headquarters' Circular No:269/Trg/Div/42-A/2019 dated 18-09-2019 wherein the detailed directions to field offices on augmentation of staff position in RTIs/RTCs have been issued and in view of that below mentioned points may please be addressed to.

- a) Field offices shall display the deputation notification issued by RTIs/RTC's on notice Boards.
 - b) Field offices shall circulate the notification among the staff members by giving a reasonable time to candidates for responding to the notification.
 - c) Field offices shall forward all applications received from their officers against the positions advertised by RTIs/RTC's without withholding any application.
 - d) On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for deputation assignment.
4. Wide publicity may kindly be given to this notification to encourage participation of officers for the deputation assignment in this Institute.

This issues with the approval of the Director General, RTI-Jammu.

Yours faithfully
Sd/-

Sr. Administrative Officer (A)

Regional Training Institute, Jammu, Pr AG(Audit) Office Complex, Shakti nagar, J&K, Jammu-180 001
Phone Office +91 191 2580598, +91 191 2585599 FAX +91 191 2585488 Hostel +91 191 2581165

Visit us at <https://rtijammu.cag.gov.in>



150 YEARS OF
CELEBRATING
THE MAHATMA



CAG-ALL-OFFICES mailing list
CAG-ALL-OFFICES@lsmgr.nic.in