

DAG-512
12.12.18



सत्यमेव जयते

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT,
RLY-COMMERCIAL,

4, DEEN DAYAL UPADHYAYA MARG, NEW DELHI- 110002

प्रशासन (आ. एवं रा. क्षेत्र. लेप) D.O.....
डायरी सं. 105.....
दिनांक. 12.12.2018.....

प्रधान महानिरीक्षक (आ. एवं रा. क्षेत्र. लेप) सचिवालय सिएजी
Pr. A.G (E&RSA) Sectt. CAG
केन्द्रीय डायरी संख्या Gen. Dy. No...802..
दिनांक/Date.....11/12/18.....

संख्या: पीडीए/आरसी/प्रतिनियुक्ति/21-55/2018-19/ 351

दिनांक: 10.12.2018

सेवा मे,

IA & AD के सभी कार्यालय,
सूची अनुसार,

विषय: प्रधान निदेशक लेखा परीक्षा, (रेलवे-वाणिज्यिक), नई दिल्ली में वरि.
लेखापरीक्षक/ लेखापरीक्षक/ वरि. एकाउंटेंट/ एकाउंटेंट का पद प्रतिनियुक्ति
(Deputation) के आधार पर भरे जाने के संबंध में।

महोदय/महोदया,

This office is in urgent need for filling up posts of Sr. Auditors/ Auditors/ Sr.
Accountants/ Accountants on deputation basis on usual terms and conditions prescribed
by DOPT, GOI. The officials should have at least two-year experience of handling the
Salary and Allowance bill and the knowledge of PFMS.

The service particulars of willing Sr. Auditors/ Auditors/ Sr. Accountants/
Accountants, copies of APARs may kindly be sent to the undersigned latest by
20.12.2018. This may be given wide publicity and top priority.

यह पत्र प्रधान निदेशक (रेलवे वाणिज्यिक) के अनुमोदन से जारी किया जा रहा है।

भवदीया,

तिलकराज
(लेखापरीक्षा अधिकारी)
प्रशासन

11.12.18

Sr. DAG (Admin)

11/12

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12-12-18
AA of Admin

Sin Sahoo
12-12-18

NO. Admn (E&R(SA)/1-9/deptn/2018-19/1208,

Date: 12.12.18

Application alongwith Bio-data may be submitted
to Admn. section latest by 17.12.2018.

mark
12-12-18

Sr. Audit Officer / Admn.

प्रशासन (आ. एवं रा. क्षेत्र. लेप) D.O.....

ढायरी सं. 107.....

दिनांक 12.12.2018.....



भारतीय लेखा तथा लेखापरीक्षा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, चेन्नई

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL TRAINING INSTITUTE, CHENNAI

RTI/Admn./Dept/Unit-I/2018-19/576

dt.10.12.2018.

To

All the Heads of Offices,
(IA&AD as per mailing list)

प्रधान महानेखाकार (आ. एवं रा. क्षेत्र. लेप) सचिवालय सिएजी
Pr. A.G (E&RSA) Sectt. CAG
केन्द्रीय ढायरी संख्या Gen. Dy. No. 804.
दिनांक/Date.....10/12/2018.....

Sub: Filling up of vacancies in the cadre of Asst. Accounts Officer/
Asst. Audit Officer (Admn.) in RTI on deputation basis-reg.

Sir/Madam,

One vacancy is likely to arise in the cadre of Asst. Accounts Officer (Admn.) in the Regional Training Institute (RTI), Chennai shortly. The vacancy is being filled up on deputation basis. It is requested that the names of Asst. Accounts/Audit Officers / Adhoc AAOs with experience/Knowledge in General Administration, Budget, Claims, pay bills, calculation of Income Tax and uploading of Income Tax details, PFMS (EIS Module), BEMS, iBEMS etc., and who are willing to be considered for deputation in RTI, Chennai may be forwarded along with their bio-data, experience and copies of APAR for the last five years i.e., from 2013-14 to 2017-18 on or before 26.12.2018. A Copy of the duties attached to the post is enclosed herewith.

The term of deputation will be initially for a period of one year. The AAOs who have been granted financial upgradation under MACP would not be eligible for drawing Deputation Allowance.

This issues with the approval of Principal Director.

Yours faithfully,

Sr. Audit Officer (Admn)

11.12.18
Sr. DAG (Admn)

11/12
B. J. Admn
Mach
12-12-18
A. A. / Admn

Sri Sahas
12.12.18

AG's Office Complex, 361, Anna Salai, Chennai - 600 018.

Phone : 044-2432 1226, 2433 6653 Telefax : 044-2432 0496 E-mail : rtichennai@cag.gov.in

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DAG

Duty list of Assistant Accounts Officer (Administration)

1. Overall in charge of General Administration, Stores.
2. Verification of cash balance and attesting the cash book.
3. Supervision of preparation of budget estimates and control of expenditure.
4. Supervision of outsourced activities.
5. Pursuing Director of Inspection Paras.
6. Supervision of the work of Sr.Accountant (Cash), Sr.Auditor (Bills), Senior Accountant (Budget).
7. Supervision of all work connected with DDO powers (Pay Bill, TA Bill, LTC, Medical Bill etc.,) Income Tax including issue of Form 16.
8. Maintenance of Guard files.
9. Any Legal Matters.
10. Physical Verification of Assets.
11. Physical Verification of Library books.
12. Weeding out of old records.
13. Any other work assigned by FMs/AO (Admn.)/Principal Director.

NO. Admn (EKRSA)/1-9/deptn/2018-19/1208,

Date: 12.12.2018

Application alongwith Bio-data may be submitted to
Admn. section latest by 20.12.2018.

Main
12-12-18
Sr. Audit Officer/ Admn.

DAG-515
Dt 12.12.18

प्रशासन (आ. एवं रा. क्षेत्र. लेव) D 0
डावरी सं. 108
दिनांक. 12.12.18

प्रधान प्रशासक (आ. एवं रा. क्षेत्र. लेव) सचिवालय दिल्ली
Pr. A.C (E&RSA) Sectt. CAG
केन्द्रीय डावरी संख्या Gen. Dy. No. 806.
दिनांक/Date. 11/12/18

REGIONAL TRAINING INSTITUTE, RANCHI

No.RTI/RAN/Dept/18-19/788

Dated - 07-12-2018

Sub : Requirement of services of personnel for posts on-deputation basis

Applications are invited through proper channel (duly forwarded with approval of the cadre controlling officer) for filling up the below mentioned posts on deputation basis in RTI, Ranchi.

Sr. No.	Posts	Pay Level*	No. of posts	Particulars/ requirements
1.	AAO/Core Faculty (IT)	8	1	<ol style="list-style-type: none">1. Holding post of AAO in any office.2. In-depth knowledge and experience in operating Computer applications (including Oracle/ IDEA/ Qlikview/ Tableau/ Knime/ Access) and aptitude to deliver lectures.3. Maintenance of Website of RTI. <p>The officer shall report to the Principal Director, RTI, Ranchi.</p>

* Officers serving in the same posts, but at higher pay levels (due to ACP/MACP upgradation) can also apply.

DAG (Admin)

Training Allowance to Faculty at prescribed rates would be admissible as per instructions prevailing from time to time. It is currently at 12 per cent of the Pay as per 7th Pay Commission.

The tenure of one term of posting on deputation basis would be initially up to a period of 1 year, extendable subject to willingness of the employee and at the discretion of the authority competent.

By Admin

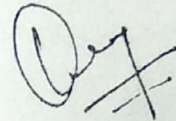
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12-12-18

AAO/Adm

Smt. Lakshmi
12-12-18

The applications of officers willing to serve in RTI, Ranchi in the above-mentioned capacity may kindly be forwarded along with the following documents latest by 31st December 2018.

- a) Particulars of applicants (bio data)
- b) Certificate to the effect that the particulars given by the applicants are correct.
- c) Vigilance clearance certificate: It may be got certified that no disciplinary/court/vigilance case is either pending or contemplated against applicant.
- d) Certified copies of ACRs/APARs dossier for the last 5 years.
- e) Name of only those officers be recommended who can be relieved, if selected.



Principal Director

Copy to

1. All IA&AD offices (by e-mail)/ RTI Ranchi Notice Board
2. AAO (CF/IT) for hosting on website
3. SAO (Admn.) for information and record

No. Admn. (E&R/SA) / 1-9 / Deptn / 2018-19 / 1208,

Date: 12.12.2018.

Application alongwith Bio-data may be submitted
to Admn. section latest by 20.12.2018.

March
12-12-18

Sr. Audit Officer / Admn.

एवं रा.क्षे. लेप) 2.0

103
11.12.18

DAG (Admn)-Sectt-De
Dy No. 508
Dt. 10-12-18

प्रधान महालेखाकार (आ. एवं. रा.क्षे. लेप) सचिवालय सिम्झी
Pr. A.G (E&RSA) Sectt. CAG
केन्द्रीय डायरी संख्या Gen. Dy. No. 797.
दिनांक/Date 11.12.18

क्षेत्रीय प्रशिक्षण संस्थान भारतीय लेखा तथा लेखापरीक्षा विभाग - पूर्वोत्तर क्षेत्र:

लछतलेत कम्प्लेक्स, शिलांग - ७९३००३

REGIONAL TRAINING INSTITUTE (IA & AD) NE REGION: LACHATELETTE COMPLEX
LAIUMKHRAH, SHILLONG-793003

PHONE: 0364-2222594, 2210203

FAX NO. 0364-2223314

No. RTI/DEPTN/1-1/Vol.-VIII/2018-19/1286

Dated 03.12.2018

All IA & AD Offices,
(As per mailing list)

Sub: Deputation Assignment at Regional Training Institute (RTI) Shillong.

Sir/Madam

I am directed to state that RTI, Shillong proposes to fill up the following post by transfer on deputation basis:-

- (i) 1 (one) post of Caretaker from the cadre of Sr. Acctt./ Sr. Auditor or equivalent.
- (ii) 1 (one) Post of Asstt. Caretaker from the Cadre of Clerk/Typist;
- (iii) 1 (One) post of Accountant/Auditor;
- (iv) 1 (one) post of Reference Clerk from the Cadre of Clerk/Typist

2. The selected officer (Other than the official who is drawing upgraded pay under MACP) will be entitled to Deputation allowance as per Rule.

3. The application of willing official/s (in prescribed enclosed format) may kindly be forwarded to this institute so as to reach this institute latest by 31.12.2018 along-with:-

(a) copies of confidential reports for the last three years duly attested, (b) Bio-data in the enclosed proforma, (c) Integrity Certificate/Vigilance Certificate and statement of penalty if any.

4. This may be brought to the notice of all concerned.

6. This issues with the approval of Principal Director.

Yours faithfully,

Sr. DAG (Admn.) 3.12

B. J. Admn

Sd/-
Core Faculty (Admn.)

No. Admn. (E&R(A)/1-9/depto/2018-19/1208,

Date: 12.12.2018

Application alongwith Bio-data may be submitted
to Admn. section latest by 20.12.2018.

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12-12-18

Sr. Audit Officer/Admn.

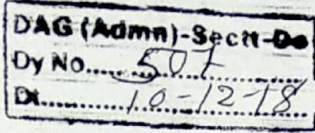
प्रशासन (आ. एवं रा. क्षेत्र. लेप) D.O
डायरी सं. 104
दिनांक 11.12.18

प्रधान प्रशासक (आ. एवं रा. क्षेत्र. लेप) सचिवालय सिम्ली
Pr. A.G (E&RSA) Sectt. CAG
केन्द्रीय डायरी संख्या Gen. Dy. No. 796
दिनांक/Date 11.12.18

क्षेत्रीय प्रशिक्षण संस्थान - भारतीय लेखा तथा लेखापरीक्षा विभाग पूर्वोत्तर क्षेत्र:

लखतलेत कम्प्लेक्स, शिलांग - ७९३००३

REGIONAL TRAINING INSTITUTE (IA & AD) NE REGION: LACHATELETTE COMPLEX
LAITUMKHRAH, SHILLONG-793003



PHONE: 0364-2222594, 2210203

FAX NO. 0364-2223314

No. RTI/DEPTN/1-1/2015-16/Vol.-VII/1285

Date: 03.12.2018

All the Heads of Department in IA & AD

Sub: Deputation Assignment at Regional Training Institute (RTI) Shillong
Asstt. Audit Officer /Asstt. Accounts Officer to fill 2 (Two) Posts of Core
Faculty (EDP.).

Sir/Madam

I am directed to state that RTI, Shillong proposes to fill up 1 (one) regular temporary post of Core Faculty (EDP) from the cadre of Asstt. Audit Officer/Asstt. Accounts Officer in the Pay level-8 or 9 by transfer on deputation basis for performing imparting training of various EDP courses conducted by this institute.

2. The Applicants should have in-depth knowledge and experience in operating Computer applications (including Oracle/IDEA/Data analytics/Access/Ms. Excel, Knowledge of RDBMS, Expertise in SQL querying, Knowledge in Networking and Hardware management) and aptitude to deliver lectures.

3. The selected officer will be entitled to the benefit under the incentive scheme as prescribed by Headquarters' Office. The benefit mainly includes training allowance @ 12% of his/her basic pay.

4. The application (in prescribed enclosed application format) of willing officer/s may kindly be forwarded to this institute so as to reach this institute latest by 31st December, 2018 along-with the copies of confidential reports for the last three years.

5. This may be brought to the notice of all concerned.

7. This issues with the approval of Principal Director.

Yours faithfully,

Sd/-
Core Faculty (Admn.)

Sr. DAG (Admn.)

com
B. J. Admn

No. Admn (E&RSA) / 1-9 / dept / 2018-19 / 1208,

Date: 12.12.2018

Application alongwith Bio-data may be submitted
to Admn. section latest by 20.12.2018

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12-12-18

Sr. Audit officer / Admn.